

CONTRACT POSITION OPENING

Contract Project Director

Pacific Northwest Economic Region Canada Inc. (PNWER Canada)

August 8, 2023

How To Apply: Email (preferable) cover letter and resume to employment@pnwer.org

For more information about PNWER please see www.pnwer.org

DEADLINE: Open until filled (Priority for applicants before September 10, 2023).

PNWER Canada seeks a motivated leader with a strong background in building relationships across government and private sector partners to serve in this new role to identify, find funding for, and manage a successful and mutually beneficial cross-border project involving BC and western Canada. This leader must have developed relationships with government and private sector leadership and experience in raising revenue for public projects with a solid foundation in working across the wide political landscape of western provinces and territories, as well as demonstrated project management experience. This is a rare opportunity for an innovative, engaged, creative individual to help identify projects and funding opportunities in Canada to advance the mission of PNWER.

The Project Director will work in close collaboration with the PNWER Seattle office, and also with PNWER Leadership. The Project Director will explore opportunities for project funding through Canadian federal, provincial, or territorial sources of revenue to address some of the key priorities identified by the region.

Cross border priority projects could include: clean energy and the transition to a low carbon economy, and trade advocacy, critical minerals, invasive species, transportation and infrastructure, workforce training, energy planning, and disaster resilience. The position will report to the PNWER Canada Board through the Secretary and the PNWER Chief Operating Officer in the Seattle office.

During this initial one year contract period, this position will focus its efforts in several specific areas.

1. Explore and apply for Canadian funding opportunities from federal, provincial and private sector partners to support projects important to the region.
2. Work to link ongoing and new PNWER projects in the US with Canadian partners to advance the mission of PNWER. Participate in quarterly calls with all PNWER Canadian jurisdictions represented on the PNWER Canada board.
3. Work with the PNWER President to assist in BC's regional priorities for PNWER.
4. Work with Provincial and Territorial delegates and private sector partners to ensure they are engaged with PNWER projects, and the PNWER Whistler Annual Summit (July 2024). Design outreach strategies to work with federal and provincial leaders on key PNWER issues.

This position involves but is not limited to:

- Work with PNWER staff, PNWER Canada Board, on program development priorities
- Formulate and oversee sustainability plan for the PNWER Canada project
- Find opportunities for project funding from federal, provincial or private sector partners.
- Assist in developing and deploying a PNWER Summit sponsorship outreach plan in collaboration with PNWER staff
- Monitoring provincial, territorial and federal policies that may pertain to PNWER working groups
- Network with federal ministries to communicate PNWER's priorities and activities.

Requirements:

- Minimum 5-10 years' experience in provincial, federal government or private sector government relations.
- Demonstrated regional connections within policy and planning
- Ideal applicant will have current relationships with key federal ministries.
- Understanding of key regional economic growth opportunities and issues
- Experience with successful fundraising and grant writing
- Bachelor's Degree or equivalent experience required, higher degree preferred
- Be seen as neutral, non-partisan and apolitical (frequently required to facilitate discussions and work with all political parties and philosophies)
- Ability to work independently and collaboratively, exert leadership and take initiative.
- Proven ability to multi-task and deliver consistent results
- Proficiency in Office programs
- Regional travel required, must be eligible to travel to the United States.
- Must be located in Canada (BC lower mainland preferred).

Terms: Flexible, hybrid work environment, occasional travel to PNWER headquarters in downtown Seattle, WA required. Preference will be given to candidates located in Lower Mainland and BC.

Contract Range: \$100,000 - \$125,000 CAD per year, depending on experience.

The Pacific NorthWest Economic Region (PNWER) is a statutory public-private non-profit that addresses a broad range of topics and issues that affect our cross-border economy, security, and environment. This truly unique non-profit is the only regional planning and facilitation organization set up in statute by five states and three provinces and two territories to deal with trans-boundary policy and planning. PNWER works to increase the economic well-being and quality of life for all citizens of the region by coordinating provincial and state policies, identifying and promoting "models of success" and serving as a conduit to exchange information. As background, PNWER currently operates the following programs that could serve to augment this engagement: [Regional Infrastructure Accelerator](#), [Cross Border Disaster Resilience](#), [Invasive Species Prevention and Control](#), [Regional Economic Development](#) (small business and

underserved business development), [Cyber Security and Pandemic Resilience](#), and the [Legislative Energy Horizon Institute](#).

In support of this work, our supporting nonprofit organization in Canada, “PNWER Canada” works in coordination with the PNWER home office in Seattle to fulfill the mission of the organization.

PNWER is an equal opportunity employer and will not discriminate against any employee or applicant on the basis of age, color, disability, gender, national origin, race, religion, sexual orientation, veteran status, or any classification protected by federal, provincial, or local law.